



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

Sao Chang College

- Name of the Head of the institution

Dr. Vitsosie Vupru

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

03861220232

- Mobile No:

8575012362

- Registered e-mail

scctsg@gmail.com

- Alternate e-mail

iqacscctsg@gmail.com

- Address

C/o Principal, Sao Chang College,
Tuensang, Nagaland 798612

- City/Town

Tuensang

- State/UT

Nagaland

- Pin Code

798612

2. Institutional status

- Affiliated / Constitution Colleges

- Type of Institution

Co-education

- Location

Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Nagaland University**
- Name of the IQAC Coordinator **Dr. Santosh Kumar Singh**
- Phone No. **03861220232**
- Alternate phone No. **7005519391**
- Mobile **9862583712**
- IQAC e-mail address **iqacscctsg@gmail.com**
- Alternate e-mail address **scctsg@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.saochangcollege.com/admin/postimages/a7d5ee7cd46272e1db735b74f6b76727.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.saochangcollege.com/admin/postimages/7c90669fc2a217d9d155ba5b4c492040.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2020	04/05/2020	03/05/2025

6. Date of Establishment of IQAC

11/08/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
District Planning and Development Board	One time financial grant	DPDB	2022 One Time	1,98,000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 20

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The IQAC purchased one projector for classroom, contributed Rs. 50,000/- to the college authority for college audit preparation and contributed financial assistance (Rs. 10,000) to the Sochum (Hostel).
2. Donated one Printer to Loyem Memorial College (NAAC Mentee), Tuensang.
3. Extension service conducted at Kohdi Childrens' Home, Tuensang during the National Childrens' Day and commemorated World Health Day at 3rd NAP Unit School, Tuensang.
4. IQAC sponsored seven faculty members in attending Workshops, Conferences, Faculty Development Programmes and Seminars.
5. Financed and collaborated with departments and committees and organized National-level online faculty development program on 'Academic Writing' , National webinar on 'World Environment Day' , Seminar on "Environmental pollution, e-waste & plastic waste" and Seminar on 'Intellectual Property Rights'.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. To organize Seminar, workshops and Faculty Development Programme.</p>	<p>1. Workshop on preparation for competitive examination organized by the department of political science on 10th-11th June 2021. 2. National online faculty development program on 'Effective teaching techniques and skill for career advancement' from 23rd to 28th June 2021, by the faculties of science stream, SCC. 3. Webinar on 'Learn to discover and succeed through physics at the graduate level' conducted by Dept. of Physics on 30th June 2021. 4. Webinar on 'Faith and academics' conducted by Evangelical Union on 3rd July 2021. 5. Webinar on e-waste management conducted by RUSA on 12th July 2021. 6. Webinar on understanding green audit and green initiative conducted by the green audit committee and SCCTA on 21st September 2021. 7. Chemistry week was conducted on 20th-24th September 2021 by the dept. of Chemistry. 8. Seminar on "Anti-ragging and sexual harassment - prevention, prohibition and redressal" organized jointly by IQAC , Anti Ragging Committee, Internal Compliance committee, in collaboration with the Tuensang District Legal Services Authority on 9th Nov'21. 9. Seminar on HIV-AIDS, blood donation, and TB prevention, organized by Red Ribbon Club in collaboration with the District AIDS Prevention and Control Unit, Tuensang, on 22nd November</p>

2021. 10. Seminar on "Environmental pollution, e-waste and plastic waste" organized jointly by IQAC, Green Initiative Committee in collaboration with Nagaland Pollution Control Board, Dimapur, on 23rd Nov'21. 11. Seminar on Civil Service Examination by Imperial Academy, Dimapur on 9th February 2022. 12. Seminar on 'Career prospects in SBI and Financial Literacy Camp' organized by Career guidance & planning committee, SCC, and SBI Tuensang on 17th March 2022. 13. Seminar on 'Good Oral Health Matters and Menace of Tobacco' organized by SCC on 22nd March 2022. 14. Seminar on 'Mental Health' organized by mentoring committee, SCC on 24th March 2022. 15. National workshop on preparation of revised AQAR organized by Sao Chang College and IQAC Cluster, India, from 4th-7th April 2022. 16. Seminar on 'Intellectual property rights' organized by IQAC and SCC on 26th April 2022. 17. NCC unit Sao Chang College in collaboration with Assam Rifles Tuensang, organized a seminar on "Agnipath Scheme and armed forces" on 16th July 2022. 18. Workshop on 'Career Guidance for competitive Exams' organized by Career guidance committee from 24th and 26th August 2022.

2. Infrastructure augmentation and renovation.

1. Completion of concrete bench construction in the College campus by Sao Chang College Student Union on 8th November 2021. 2. College multipurpose hall renovated. 3. Repaired

	<p>water supply pipes in both boys and girls toilet. 4. Water supply pipe repaired in Science Block. 5. Toilet repaired in Vice-Principal's Chamber. 6. Hand wash stand was constructed and its water drain was repaired.</p>
<p>3. Library: • Automation of college library with KOHA software for the Library Management System and to set up a server to access e-books. • Addition of more volumes of books in the library. • Procuring of CBCS books. • Renewal of Journal and N-List.</p>	<p>1. Automation and Server for accessing e-books completed. 2. More volumes of books added in the library. 3. CBCS books procured. 4. Renewed.</p>
<p>4. Commemoration of national and International events;</p>	<p>1. NSS in collaboration with IQAC organized a one-day national webinar to commemorate 'World Environment Day' on 5th June 2021. 2. World Environment day was observed by NCC students of Sao Chang College through Poster competition and online video presentation on 5th June 2021. 3. NSS of SCC along with NSS cell, Nagaland in partnership with AYUSH Mission jointly observed 'YOGA day' on 21st June 2021. 4. NSS unit, SCC observed Forestry week from 1st to 7th July 2021, whereby, NSS volunteers planted tree saplings. 5. Online Essay and Poster competition organized by the Department of Botany on conservation of Natural resources on 28th July 2021 to commemorate World nature conservation. 6. Online essay Competition On " Naga Folktales Retold" organized by sociology and History Departments on 22nd</p>

August 2021. 7. 'Fit India Freedom Run 2.0' was jointly organized by NSS unit, SCC and NYKS on 4th September 2021, Tuensang to commemorate the 75th Years of India's Independence (Azadi Ka Amrit Mahotsav). 8.

The literary and magazine committee observed the 'World Literary Day' on 8th September 2021. To mark the day, reading proficiency, poetry and short story writing competitions were conducted. 9. NSS unit, SCC

conducted mass social work at college premises for two days(1st and 2nd October 2021) to commemorate Swachh Bharat Abhiyan Mission. 10. NCC unit, SCC observed national Unity day on 27th October 2021. 11.

Children's day celebrated at Kohdi children's home on 14th November 2021. 12. Department of Political Science and NCC unit,

Sao Chang College observed National Constitution Day on 26th November 2021. 13. The Science Departments, SCC

organized a poster competition, model-making competition, debate, and skit show on 28th February 2022 to commemorate 'National Science Day'. 14.

Department of English observed International Women's Day on 8th March , 2022 15. The literary

and magazine committee in collaboration with the

Department of English organized a spoken word poetry competition to celebrate 'World Poetry Day' on 21st March 2022. 16.

Infrastructure Development & Improvement committee conducted Essay Competition to commemorate

'World Water Day' on 22nd March 2022. 17. Celebrated 'World Health Day' on 7th April 2022 at 3rd NAP unit school, Tuensang by Sao Chang College Students union in collaboration with IQAC. 18. NSS unit, SCC in collaboration with Zoology Department conducted a painting competition and cleanliness drive at Yungphang to commemorate 'World Earth Day' on 22nd April 2022. 19. NSS volunteers carried out a mass tree plantation drive to commemorate 'World Environment Day' on 5th June 2022. 20. History Department conducted Poetry Competition on "Freedom Fighter in India" to commemorate birth anniversary of Mangal Pandey on 19th July 2022. 21. One Day Seminar was organized by the Department of Botany in commemoration of 'World Nature Conservation Day' on 28th July 2022. 22. (a) Under Har Ghar Tiranga , Flag March and Flag Hoisting was carried out by NSS and NCC unit , SCC, to commemorate Independence Day 12th August 2022. (b) Under Har Ghar Tiranga an Essay competition was organized by IQAC on 11th August 2022 to commemorate Independence Day. (c) The Department of Economics and the Department of Physics organized a quiz competition to commemorate 'Independence day' on 15th August 2022.

5. Augmentation of digital equipment.

1. Four classrooms were equipped with projectors. 2. Five computers and one projector in library. 3. Two computers ,one smart TV & Two CCTV in Computer

	<p>Lab. 4. One printer in IQAC office and one computer in SCCSU office.</p>
<p>6. To provide extension services to the community.</p>	<p>1. Orientation on NAAC accreditation to Loyem Memorial College, Tuensang, on 12th November 2021. 2. Shri. Dipak Nath, Asstt. Prof. (Physics), SCC, deputed to St. Joseph University, Dimapur, as external examiner on 9th & 10th March '22. 3. Mentoring on provisional accreditation process (PAC) for colleges conducted at Loyem Memorial College, Tuensang, on 24th March 2022. 4. Health awareness program was conducted by the Economics Department at Helipong Village on 9th April 2022. 5. Creativity and cultural awareness program conducted by the Department of History on 23rd April 2022 at the government high school in Kuthur village. 6. "Shri Dipak Nath Award" instituted at Wela Foundation School, sponsored by Shri. Dipak Nath, Asstt. Prof, SCC. 7. An outreach program on the theme 'free tuition' to neighborhood students was conducted from 20th June to 26th June 2022 by the Department of Chemistry. 8. Department of History, SCC in collaboration with District Art and Culture, Tuensang, organized Museum Extension program at District Art and Culture office on 25th July 2022. 9. Conducted orientation program on CBCS at Loyem Memorial College, Tuensang, on 5th August 2022. 10. NSS, NCC and Red Ribbon club organized various activities as</p>

	part of extension service towards the community.
7. To facilitate Research-based activities for Teaching Faculties.	1. Inter-departmental seminar held on 9th July 2021, organized by the research committee. 2. National-level online faculty development program on 'academic writing' from 4th August 2021 -10th August 2021, organized by IQAC and Research committee of Sao Chang College. 3. Inter-departmental seminar held on 10th September 2021, organized by the Research committee.
8. To conduct skill-based programs.	1. Online student development program on 'Development of students' skills in learning' held on 31st July 2021 to 1st August 2021, organized by the Department of History and Faculty of physical science, Government Degree College, Tripura, and Department of physics, SCC. 2. Preparation of Hand Sanitizers by the Department of Chemistry on 20th & 24th September 2021. 3. Three days workshop (12th -14th August 2021) on 'Digital Tools for Online Classes' conducted by the Career guidance committee, SCC. 4. The Department of English organized crash course on microsoft essentials-word and PPT for 6th semester English honours students on 7th March 2022.
9. Awareness and Sensitization Program.	1. Covid 19 awareness cum vaccination program, 20th and 21st July 2021 by ISRN, Tuensang, and IQAC. 2. Covid Vaccine awareness program conducted by department of Chemistry, SCC, from 20th Sept'

	<p>to 24th Sept' 2021. 3. Essay competition on Har Ghar Tiranga organized by IQAC on 11th August 2022. 4. Pledge against Drugs conducted on 12th August 2022 by IQAC. 5. An awareness program on HIV-AIDS, blood donation and TB prevention was conducted by the Red Ribbon club jointly with the District AIDS prevention and control unit, Tuensang. 6. Agnipath Scheme awareness program organized by NCC, SCC in collaboration with 28 Assam Rifles Tuensang, on 16th July 2022.</p>
<p>10. To provide basic computer training to the students.</p>	<p>1. Department of Political Science and Department of English conducted basic computer training from 1st march 2022 to 15th march 2022. 2. Department of English provided Crash Course on Microsoft essential for 6th Semester Students 7th March 2022.</p>
<p>11. To initiate more measures to make campus green and environment friendly.</p>	<p>1. Plantation Committee constituted. 2. NSS volunteers in collaboration with Plantation committee and Eco-Beautification committee conducted plantation drive in the college premises on 11th March 2022. 3. Collection and segregation of plastic waste, dumping, and clearing of garbage were carried out on 29th April 2022 to spread awareness about good environmental practices. 4. Plantation of tree saplings by NSS volunteers in the college campus on 10th June 2022. 5. Separate dustbins for plastic and paper waste installed in strategic locations in the</p>

	college building.
12. Agreement /collaboration with other institutes.	1. Collaboration signed with Loyem Memorial College, Tuensang, on 27th of April 2022 for conduct of faculty exchange programs.
13. To Sign MOU with other institutions.	1. MOU signed with District Computer Centre, Tuensang on 15th June 2022.
14. To renovate and increase the number of washrooms for students.	1. New washrooms are going to be added under the ongoing construction of new classrooms

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Board	28/04/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Sao Chang College
• Name of the Head of the institution	Dr. Vitsosie Vupru
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03861220232
• Mobile No:	8575012362
• Registered e-mail	scctsg@gmail.com
• Alternate e-mail	iqacscctsg@gmail.com
• Address	C/o Principal, Sao Chang College, Tuensang, Nagaland 798612
• City/Town	Tuensang
• State/UT	Nagaland
• Pin Code	798612
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Nagaland University
• Name of the IQAC Coordinator	Dr. Santosh Kumar Singh

• Phone No.	03861220232				
• Alternate phone No.	7005519391				
• Mobile	9862583712				
• IQAC e-mail address	iqacscctsg@gmail.com				
• Alternate e-mail address	scctsg@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.saochangcollege.com/admin/postimages/a7d5ee7cd46272e1db735b74f6b76727.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.saochangcollege.com/admin/postimages/7c90669fc2a217d9d155ba5b4c492040.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.86	2020	04/05/2020	03/05/2025
6.Date of Establishment of IQAC			11/08/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<p>3. Library: • Automation of college library with KOHA software for the Library Management System and to set up a server to access e-books. • Addition of more volumes of books in the library. • Procuring of CBCS books. • Renewal of Journal and N-List.</p>	<p>1. Automation and Server for accessing e-books completed. 2. More volumes of books added in the library. 3. CBCS books procured. 4. Renewed.</p>
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14. To renovate and increase the number of washrooms for students.	1. New washrooms are going to be added under the ongoing construction of new classrooms
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
14. Whether institutional data submitted to AISHE	
15. Multidisciplinary / interdisciplinary	

The college offers subjects in various disciplines in both Arts and Science Streams for undergraduate course as per CBCS since 2022. With the introduction of the CBCS, student have a vast choice of options before them ranging from Generic Elective papers to Skill Enhancement course.

16.Academic bank of credits (ABC):

The Academic bank of Credits has not been implemented.

17.Skill development:

With the anticipation of signing MOU with the industrial training institute in the near future, the college has organized a three days basic workshop which would help in gaining self-employment opportunities among the student community. The workshop was actively participated by the students which was carried out under the supervision of committees-in-charge comprising of select teachers. Through these trainings the students not only enhance their employability in industrial sectors but also creates awareness of self-reliance and dependability in the world of works. Besides, students are also given basic computer trainings through collaborations made with District Computer Centres in which certificate courses are awarded for those students completing respective courses. The Department of Physics, Sao Chang College, Tuensang, Nagaland and Department of History & Faculty of Physical Science, Government Degree College, Dharmanagar, Tripura jointly organized Two Days online Student Development Programme on "Development of Students' Skill in Learning" from 31st July to 1st August 2021. Three days' workshop (12th -14th August 2021) on 'Digital Tools for Online Classes' was conducted by the Career guidance committee, SCC. Students of the college actively took part during the two-day programme. As a part of skill development activity, preparation of hand sanitizers was organized by the Department of Chemistry on 20th & 24th September 2021. Students were also trained with yoga practices during the Yoga Countdown programme which was held on Yoga Day on 14th May 2022. Students also learned the values and technique on oral and mental health which was imparted by professional resource person on 22nd and 24th March 2022 respectively. Department of English organized crash course on Microsoft essentials-word and PPT for 6th semester English honours students on 7th March 2022. Spoken word poetry competition, reading proficiency, poetry writing and short story writing competition was held on 21st March 2022 and 8th September 2022 respectively.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college observes various national commemorative days highlighting the importance of Indian historical events and culture. National Yoga Day is celebrated during which basic Yoga exercises are imparted as a part of Indian Knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based learning is the principal end of pedagogical transactions in higher education in today's world in the light of exponential changes brought about in science and technology, and the prevalent utilitarian world view of the society. It is therefore imperative that undergraduate course should focus on the outcome or the end-result of the course of study offered in the institution. Student evaluation committee of the college is entrusted the task of evaluating and assessing the students' strengths and weaknesses while entrusting teachers as mentors to all students so that all round development is ensured for all students.

20.Distance education/online education:

The college conducts not only online classes but organizes webinars, workshops etc, through online mode. Through online platform, and with the increased availability of the Internet and computer, students are able to access information anytime and anywhere that would normally be available only through a traditional classroom.

Extended Profile**1.Programme**

1.1 32

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 601

Number of students during the year

File Description	Documents
Data Template	View File

2.2 756

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 145

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 38

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 35

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	32
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	601
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	756
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	145
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	38
File Description	Documents
Data Template	View File

3.2	35
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	117.84
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	43
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the syllabus prescribed by the Nagaland University. Before the academic session begins, each department holds meetings and prepares lesson plans, discusses teaching methods including tutorial, remedial, laboratory experiment work and project work to be carried are well-planned ahead. While implementing the curriculum, each faculty follows the lesson plan prepared for the papers and executes through demonstration, discussions, seminars, field trip, conduct internal assessment activities, practical, revision and remedial classes. The internal and external assesment are conducted as per the notification issued by the Nagaland University. Class Test, seminars, assignment writing and presentation are made mandatory for the students for the internal assessment activities. Course coverage status reports are taken through meetings. The curriculum is delivered withreference to framed programme objectives, programme learning outcomes, course objectives and course learning outcomes. For the successful implementation of

the planned academic activities, teaching faculty members actively engaged in their respective lesson planned. From time to time, teachers are given opportunity to attend seminars and webinars to enhance teaching skills including the use of modern teaching tools.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.saochangcollege.com/admin/postimages/7c90669fc2a217d9d155ba5b4c492040.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the college is an affiliated institution of Nagaland University which prepares academic planned activities for the college, the academic calendar of the college is prepared as per the directive of the university and adheres to the norms and regulations of the parent university. The admission notification, norms and regulations are mentioned in the academic calendar. The academic calendar which is an important document containing various tentative events and activities is strictly followed for timely and effective implementation of the curriculum through regular classes, seminars, presentation, conduct of internal examination, submission of internal evaluation marks, internal evaluation result declaration and conduct of external examination. The calendar also contains holiday list, semester break days, national programmes and various co-curricular events and activities including fresher's day, field trip, sports, cultural programme, parting social and various other personality development activities. The academic calendar is prepared by a joint sitting of Planning Committee and IQAC under the chairman of the Principal. The Continuous Internal Evaluation (CIE) activities are carried out by teachers through objective and subjective mode of proficiency assessments. The academic calendar is properly monitored by the Principal, Heads of Departments and IQAC for the successful conduct of academic and students' development activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.saochangcollege.com/admin/postimages/d1ebf10bb61548dfe4637e24fbbccc13.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above
---	------------------------------

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

As an important agency for change and innovation, the college incorporates crosscutting issues in the curriculum. The curriculum/courses are implemented to address issues related to environment, sustainability, gender and professional ethics. At the same time some value-added courses aimed at inculcating social values, human values and aesthetic values leading to the holistic development of the students. The college practices the following ethics in imparting value-based education to the students:

Relevant crosscutting issues incorporated for Professional Ethics in different programmes are:

Various curriculum like- political theory:-ideas and concepts, Indian government and politics international politics, public administration, Indian nationalism, modern world, language skills, poetry, drama, psychological bases of education, statistics in education, modern education, marriages, family and kinship, chordates and evolution, biochemistry and genetics, biodiversity of bacteria, algae, fungi and viruses are some of the prominent topics included in the curriculum for developing professional ethics, gender, human values, environment and sustainability

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

149

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.saochangcollege.com/admin/postimages/d38594dcb5ce926419af9109d018ff07.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
840	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
595	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Students admitted in the institution mostly belong to poor socioeconomic background and also vary in their learning abilities. The institution has a structured framework to assess and evaluate the teaching and learning process. Slow learners are identified by the concerned subject teacher based on the academic performance. Students securing 14 to 18 marks out of 30 marks in the internal assessment and students who have end semester exam backlogs are identified and categorized as slow learners. They are enrolled compulsorily in the remedial classes and given special attention to improve their performance. Mentors of the slow learners are informed to give continuous guidance and support to those students. Each mentor carries out personal mentoring sessions with those students to identify their weaknesses and provide necessary support for improvement. Remedial classes are being conducted for slow learners to</p>	

improve their academic performance. Advanced learners are identified through classroom activities like class tests, group discussions etc. They are given advices through mentoring session and encouraged to attend seminars, literary competitions, quiz competitions and such other district and state level competitions. Suitable awards are also given to those students who excel in their academic performance. Study materials are provided to motivate them in preparing for such examinations. Review articles written by students are also published in peer reviewed journals with active assistance from respective subject teachers and mentors.

File Description	Documents
Link for additional Information	https://www.saochangcollege.com/admin/postimages/d382b77d04d1bd6ce2575dcf5f25f92b.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
601	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has been imparting knowledge by following innovative and creative student centric methods. Courses (Subjects) are imparted through lecture method, classroom interaction, group discussion, seminars, projects, class assignments, lab experimental work etc. To enhance the learning experience, E-Learning tools such as PPTs, videos, smart classroom etc. are used. Students are encouraged and trained to use PPTs and smart classroom for seminar presentations. They are given access to avail study materials like E-Books from the college library. Practical sessions are conducted to apply the concepts learned in the classroom. Students are taken to nearby

villages to experience the actual conditions of the villagers while conducting field trips and study tours. Eminent resource persons, alumni and experts from various fields are invited to give talks in order to motivate the students. Problem solving methodologies are being imparted in both Arts and Science subjects to promote critical and analytical thinking abilities in the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.saochangcollege.com/admin/postimages/7aa96ae8eeca9ad292cfad2b5bd40b77.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching - learning process for most part during the period under assessment was conducted in online mode due to Covid-19 pandemic. During such situation, online classes were conducted by using platforms like Google classrooms, Google Meet, Zoom etc. Both faculty and students were oriented on how various Apps are to be used for educative and teaching-learning purposes. Dissemination of required study materials was done through WhatsApp, e-mails and google classroom. For effective teaching learning, teachers used projectors in the classroom for better understanding of the topics by the students. In certain subject, as per the requirement of topic for mass media medium of communication, radio broadcasting of educational programmes channels is tuned in the classroom on relevant topics after identifying the radio programme schedules. The use of ICTs in classrooms have become a necessary part of the innovative and creative teaching strategies of modern times. With the introduction of improvised ICTs in the curriculum transaction, the learning level of the students in the classroom has improved to a great extent. Hence, ICTs have been integrated as a regular and effective tool for attaining maximum learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.saochangcollege.com/admin/postimages/5581a29691c39d711d0b897d54b02ba6.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

453.75 Years for 38 full time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation (CIE) is an integral part of teaching-learning and students achievement assessment mechanism in the institution. Out of the 100 marks in a paper, 30 marks are allotted for CIE as per Nagaland University guidelines. Out of a total of 30 internal assessment allotted marks, 20 marks are assigned for class tests and 5 marks each for any of the following 2 (two) assessments viz. assignment, seminar, group discussion, quiz and open book test. Class tests are conducted as per the academic calendar prepared by the college. The CIE question papers are set by respective subject teachers. The evaluated answer papers of class test and assignments are handed over to students and such other discrepancies, if detected, are rectified in a transparent manner. As per the University guidelines, science practical exam is conducted internally for 50 marks. Students failing in internal assessment tests are given one more chance to re-appear for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	https://nagalanduniversity.ac.in/files/cbcs/2022/2022-CBCS-exam-guidelines.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Committee headed by the Vice-Principal oversees the conduct of all internal tests and semester examination, taking care to adhere to the affiliating University rules and regulations. The Committee along with the Establishment branch deals with all grievances of the students related to admit cards, registration cards, marksheets and such other related documents pertaining to the students' academic career. Malpractices of any kind during examinations are reported by the concerned invigilator to the Examination Committee and dealt with according to the guidelines set down by the institution. Erring student, if any, is summoned before the Committee whereby further necessary enquiry is taken up and appropriate corrective and remedial actions are initiated. Evaluated answer scripts with the marks secured in all internal tests are returned to the students wherein discrepancies, if any, are rectified immediately by the concerned teacher in the presence of the student to maintain transparency. The scripts are handed out along with feedback form by the teachers to help the students identify their mistakes and assist them in areas that needs improvement. Re-tests are regularly conducted to provide ample opportunities for slow learners.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.saochangcollege.com/admin/postimages/d1ebf10bb61548dfe4637e24fbbccc13.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme and Course Outcomes for all the programmes are stated and displayed in the college website. The PO's and CO's are made aware to the students by the faculty at the start of each new academic session on the orientation day to the new incoming batch. They are apprised of the POs, COs and LOs of the programmes offered and other details pertaining to academics as well as extra-curricular activities are also given. Every department conducts meetings to map out lesson plans and strategies at the beginning of each session to ensure the LOs are effectively disseminated by the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.saochangcollege.com/categoryaca?id=6
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution disseminates information on the POs, COs, and LOs of the programmes offered by the Institute to the students at the conclusion of each assessment period. Evaluation of the outcomes is carried out through Internal and External Evaluation of the students respectively which carries an aggregate of 30% and 70% respectively for theory subjects. The Evaluation and Award Committee monitors the evaluation of the outgoing students to determine the course outcome. The aggregate marks of the last two semesters of the outgoing batch are annually evaluated whereby the best performing students are identified for various academic awards instituted in the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.saochangcollege.com/categoryaca?id=6

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.saochangcollege.com/admin/postimages/97d01540d11847774f04a4998c93c280.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

26

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
5	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
1	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
Following are the extension services conducted during the period of assessment :	
<ol style="list-style-type: none"> 1. On 3rd June 2021, 2 (two) NSS volunteers from Sao Chang College attended a training on 'managing mild Covid-19 at home and when to seek medical emergency at home' which was organized by NSS of North East in collaboration with UNICEF. 2. Outreach programme on 'Covid Vaccine awareness' conducted by the students of B.Sc 3rd semester during summer break (June - July) 2021 organized by the Department of 	

Chemistry, Sao Chang College.

3. Forestry week (Van Mahotsav) was observed from 1st to 7th July 2021 in which tree sapling drive was undertaken by the NSS volunteers in various localities of the town.
4. Red Ribbon Club of Sao Chang College conducted a seminar on "HIV/AIDS, Blood Donation and TB" in collaboration with District AIDS Prevention and Control Unit, Tuensang, on 22nd November 2021.
5. 'Health Awareness' programme conducted by Economics Department at Helipong village, Tuensang district, on 9th April 2022.
6. 'Creativity and Cultural awareness' programme organized by Department of History conducted at Government High school, Kutur village, Tuensang District, Nagaland.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/76ff238a20a6e5ae94f4808b7cae98c2.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

19

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1471

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is located in a peaceful environment surrounded by lush green forests conducive for imparting quality education to the students. The college is located on an area of 40 acres of land with built up area of approximately 8 acres. Basic amenities in the college premises includes staff and student car parking, sochum (hostel)canteen, drinking water purifier, MI room, CCTV cameras, security lights, fire safety, washrooms for gents, ladies and boys' & girls' common rooms.

Classrooms - There are 16 Classrooms, 7 ICT enabled with projector facilities, 1 smart classroom, 4 science laboreatories and 1 computer laboratory.

Tutorial Spaces - Classrooms are used for tutorials and remedial coaching after the regular classes get over for advanced and slow learner students.

Seminar/Conference Hall-A dedicated Seminar/Conference Hall with ICT enabled projector facility is in place for regular use.

Laboratories - There are science laboratories in the departments

of Botany, Zoology, Chemistry and Physics. Computer labs are available for practical classes of IT related subjects.

Additional facilities- The College has provisions for wheel chair and ramps which are made available for physically challenged students. Special seats are reserved for physically challenged students in the college bus.

Library - The College library is equipped with Printer, reprographic facility, reading room (separate for boys and girls), journal section, question banks and magazines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/news-menuInfradetails?id=56

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has minimal physical facilities which are augmented from time to time for conducting curricular, co-curricular and extra curricular activities.

Cultural -College Multi-purpose hall is available for extra curricular activities of the institution like cultural functions, medical camps, college fest and seminars. An open-air stage for flag hoisting in the college premises is also used for functions like observation of Independence Day, Republic Day and other programmes.

Games (Indoor) - Gymnasium cum Table tennis hall is equipped with modern gym facilities and a table tennis board. The college also has two (2) Badminton courts inside the multipurpose hall, Carrom board as an indoor game facility is also available.

Games (Outdoor) - College has two (2) volley-ball courts in the Girls and Boys Sochum (Hostels). A quadrangle within the college premises is also used for outdoor sporting activities.

NCC and NSS:Camps and other activities are carried out regularly. The college provides infrastructure and funds for NSS and NCC activities.

Yoga - Yoga sessions are carried out occasionally with demonstration by Yoga experts in the college multipurpose hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/news-menuInfradetails?id=56

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/5581a29691c39d711d0b897d54b02ba6.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.96

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated using the 'Koha' software version 3.16.01.000 for library management System. Library is equipped with reference books, textbooks, magazines, newspapers, journals, e-books etc. It has a collection of over 7700 titles which includes reference books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

5.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

49

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college is located in a remote area and as such Wi-Fi connectivity is weak and unreliable. Individual 3G and 4G mobile hotspots are dependable means for internet connectivity. The college encourages optimum use of the existing facilities at hand. Proposal have been put forward to Symbiosis, Kohima, Nagaland, for installation of broadband internet connectivity which is awaited. During the period of assessment, the Institution has added printers, Computers, projectors, CCTV and Smart TV. The college library is updated with Koha and E-Books server.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/5581a29691c39d711d0b897d54b02ba6.pdf

4.3.2 - Number of Computers

43

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.96

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an Infrastructure Development and Improvement Cell that plans and supervises infrastructure up-gradation projects. Their recommendation is placed before the college authority on urgency basis for verification and approval. Apart from Arts stream, the college has a science stream offering degree courses (General) in all the science subjects. Science laboratories are maintained by respective departments aided by laboratory assistants and bearers. It is equipped as per the syllabi requirements. There is also a computer laboratory specifically for students, monitored by the Information and Communication Technology (ICT) Committee. The College has a Library Advisory Board, headed by the Principal and comprising all HoDs with the librarian as the member secretary. Their task is to review library functioning and plan out modalities for upgrading the library. The library is under CCTV surveillance to monitor student activities and has separate reading rooms for boys and girls. The college has a Multipurpose Hall that caters to all co-curricular activities. Alongside there is a Volleyball court and a Table-tennis court cum gymnasium. There is a smart classroom constructed under Rastriya Uchchatar Shiksha Abhiyan (RUSA) project maintained by RUSA Committee. Additionally, various other committees are assigned with respective task for maintenance and utilisation of the existing infrastructure in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
509	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
17	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	A. All of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	https://www.saochangcollege.com/admin/postimages/142a08f92c94bfc49521260508993acc.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
392	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
392	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure systematic representation and engagement of students, a students' body called the Sao Chang College Students' Union (SCCSU) to which members are elected through secret ballot voting system by the students is formed every academic year. It consists of:

1. Principal, Ex-Officio President
2. General Secretary

3. Assistant General Secretary
4. Games & Sports Secretary
5. Literary Secretary
6. Cultural Secretary
7. Boys & Girls Common Room Secretaries
8. Press & Information Secretary
9. Executive Members

Their primary objective is to address concerns of the students by acting as bridge between students and college administration. The members are part of various college committees that enable them to work closely with college administration and teachers. Hence, General Secretary is a member of IQAC. Co-curricular activities like quiz, essay, speech, debate competitions are organized by committees and departments in which representatives from the students' union are involved as organisers.

Extracurricular activities like Fresher's Day, Parting Social, Sports Week and Cultural Day are organised by students' union. Extension Services are also undertaken by the union by conducting awareness programme. The SCCSU is also an active member of the parent Eastern Nagaland College Students' Union (ENCSSU) which ensures participation at a bigger level.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/d84808a0805062103a49c99ff38b3780.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sao Chang College has an active Alumni Association. It is a thriving association. It is highly involved in the activities of the college and renders unflinching support for the welfare and development of the college whenever it is called upon. A major duty of the Alumni Association is to maintain a record of the progress of its members from the time they pass out from Sao Chang College, progress to higher education, secure employment or undertake different ventures and ensure that all members stay informed and connected as this will guarantee a thriving and active alumni association. Thus, the Association maintains a WhatsApp group that enables quick and easy dissemination of information amongst its members which is useful especially in times of emergency.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/564c5efa466b66b0c89c8a0aff481ed6.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide opportunities for higher learning so as to produce useful and responsible citizens of the country, that they may bring social, economic and educational development in the country. All these can be realized through total personality development of the students by imparting quality higher education under the college motto "Deeds Not Words".

Mission

To educate young students and prepare them to transcend in the service of the country, and to attain personal fulfillment by leading a value based life through innovative and student friendly curriculum.

Governance:

The administration and management of the college have moved beyond narrowly defined roles of governance. The Advisory Board is a progressive group of eminent people who has ability to undertake decisions for the promotion of higher education. The college has various committees which organize events, programmes and activities for imparting skills for higher learning and also for all round development of the students. The college also has planning and development committee that looks after the overall development of the college. The IQAC coordinates with various committees and departments to deliberate on the plan, functioning and the vision of the college.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/news-menudetails?nid=208
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sao Chang College is government run institution under the Higher Education Department. Being a government college, the Higher Education Department, Government of Nagaland administers, directs, authorizes policies and plans for the functioning of the institution. Through decentralized planning, the Principal and Staff are actively involved in implementing the policy and plan of the Government.

Principal, the head of the college encourages participative management and decentralization by constituting various committees like IQAC, Planning committee, RUSA, Library Advisory Board, Sao Chang College Students Union, etc, where the Principal is the chairman of the above committees and in the rest of the committee the teaching faculty and ministerial staff are coordinators and members. All the committees are given ample scope to organize professional programmes and to perform the needful activities. To ensure effectiveness of participative management, regular meetings with all committees, teaching and non-teaching staff are held. Moreover, the college has an Advisory Board, a statutory body with Deputy Commissioner of the District as the chairman to extend necessary help for the development of the institute.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/737fbd56dd478e8fc92be1e74f78dc6f.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Under the leadership of Principal, various committees headed by the IQAC and HoDs of different departments are constituted for effective deployment of the institution's strategies and plans. On the first day of the academic session, Principal calls for staff meeting to plan out various academic and administrative strategies, and accordingly, the works are distributed. To oversee the effective implementation of the plans proposed, the authority keeps checks and balance. It is mandatory for all the departments and committees to submit their respective strategic plans and action taken report to the IQAC at the start of every academic session. To make sure that all the 7 criteria metrics are properly executed, criteria teams are nominated from all the teaching faculty and non-teaching staff with IQAC members as coordinators in each criterion. The College planning committee consisting of some select senior teachers headed by the principal takes the responsibility in conceiving strategies for overall development of the college. All proposed strategic plans are conveyed to the Chairman of the college Advisory board so that mobilization of funds, innovative ideas, etc is properly implemented.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/01e98f18055ca76fad60bda14a62bcf0.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has the following organizational/administrative set up for the effective and efficient functioning:-

1. The Advisory board comprising of Local legislators, academicians, senior government Officials, university representative, etc.
2. Principal as the Head of the Institute.
3. Vice-Principal who assists the principal.
4. Associate and Assistant Professors.

5. Head Assistant and other ministerial staff.

The institution functions under the directives of the Higher Education Department and Nagaland University. The college is headed by Principal assisted by Vice Principal, HoD's, Non-Teaching staff and various committees to assist the college authority in all administrative functionings. All committees in the college are headed by respective coordinators and dispenses under the overall supervision of the principal. Every committee has three to four members depending on the nature of work and are drawn from teaching faculty and Ministerial Staff. Other policies such as service rules, recruitment, promotion and grievances etc. are governed under the rules prescribed by the Higher Education Department, Government of Nagaland.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/dd070158ce37cf20efd6bcb9e7df7d50.pdf
Link to Organogram of the Institution webpage	https://www.saochangcollege.com/admin/postimages/7adf22cd6097015de47d1b3f4be8c03a.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is a government institution and therefore all government welfare measures for teaching and non-teaching staff are followed and governed according to the set rules and guidelines. Welfare measures within the college are also provided to teaching and non-teaching staff which are effectively implemented. Teachers attending professional development programs are granted leave to attend such engagements. Provisions like DA/TA are provided to teachers who are engaged to attend official meetings called by the Directorate periodically. Teachers and Ministerial staff on official deputations are also granted nominal financial assistance. Physical welfare measure like restrooms facilities are provided both for the teaching and non-teaching staff. The college has a badminton court, T.T. hall, a mini gym and volleyball court for students as well as employees for recreational purpose. Additional welfare measures facility includes RO drinking water, Buses for conveyance, counseling room and Medical Inspection room. Doctors and nurses are regularly deputed by the District hospital to monitor the physical health of the students and staff of the college. Computers and printers are provided to be utilized by students, teaching and non-teaching staff. Teacher's Association of the college has a pool fund which is being utilized for charity purpose.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/news-menuInfradetails?id=56
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A systematic appraisal system is followed in the college for teaching and non-teaching staff which is mandatory for all employees in the college. To assess the performance of teaching staff, Annual Performance Assessment Report (APAR) and Academic Performance Indicator (API) are the two methods of appraisal. In API and APAR system of appraisal, every teaching staff rates their individual performance and submits it to the Principal of the college which is scrutinized confidentially. The Deputy Commissioner of the District verifies it and later on it is forwarded to the Director, Higher Education Department who is the reviewing authority for the appraisal. It is then submitted to the Secretary, Higher Education, who is the final authority in respect of appraisal for all teaching faculty. In the case of non-teaching staff, the self appraised report (APAR) is submitted to the Head Assistant who scrutinizes the self appraised responses of all non-teaching working under the establishment branch. It is then forwarded to the Principal of the college for review and rated according to the performance of the individual staff under scrutiny. The assessed APAR is then submitted to the Director, Higher Education, the final authority in respect of all such appraisals.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/efb787b52fd193eb9b2943ecb4854597.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Transparency in financial management is prime importance for healthy growth of a college. Therefore, the internal audit is carried out every semester, and external audit is done every financial year. The college authority maintains a cash book of every income and expenditure. Internal source of income is mainly from students fees under various heads from admission fee namely- tuition fee, library fee, session fee, student union fee, library development fee, internal exam fee, college development fee, water supply fee, electricity fee, science practical fee, IQAC fee, bus maintenance fee, parting social fee, identity card, games & sports, college magazine fee, etc. At the end of every semester, internal audit under various heads are conducted by the Internal Audit committee nominated for the same and the report of the same is submitted to the IQAC, Principal, and to various committee heads. External funds are mainly sanctioned by the Higher Education Department to meet the expenses of the college such as, salaries and wages, travelling allowance, office expenses, machinery equipments, field trips for students and material/ supplies, etc. Both the Internal and External funds are done from an authorized Charter Accountant for audit at the end of every financial year.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/aaf25f0510163b3b2a9fc1eebd61de21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

6200

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college makes its own internal arrangement to mobilize funds from various sources. Funds generated from students fees is the major source of income for the institution. They are allocated under various heads and sanctioned to different committees. These funds are optimally utilized for library and college development, bus maintenance, electricity bill, maintenance of water supply, games and sports, cultural programme, Science practical fee and others. Other source of income is from organizing online professional programme, contribution from Alumni .The amount received as registration fees while organising online professional programmes is made optimum use by paying remuneration fee to the invited resource persons,The collegehas a photocopier which is open for all students and teachers for the purpose of making photocopies and such other purposes. Anominal amount is charged from the students,teachers and the collected amount so mobilised is spent for buying paper and toner . Transparency and accountability of all transaction is maintained through vouchers and cash memos which are audited internally by the Internal Audit Committee after every semester and External audit after every financial year by a competent Charter Accountant.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/aaf25f0510163b3b2a9fc1eebd61de21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

For the pursuit of quality education, the IQAC of Sao Chang College has initiated the below mentioned activities towards the institution:

1. NSS in collaboration with IQAC organized a one-day national webinar to commemorate 'World Environment Day' on 5th June 2021.
2. Covid 19 awareness cum vaccination program conducted on 20th and 21st July 2021 by ISRN, Tuensang, in collaboration with IQAC of the college.
3. National - level online faculty development program on 'academic writing' from 4th August 2021 -10th August 2021, organized by IQAC and the research committee of Sao Chang College.
4. Mentoring on Provisional Accreditation Process (PAC) for colleges conducted at Loyem Memorial College, Tuensang, on 24th March 2022, initiated by IQAC.
5. National level workshop on preparation of revised AQAR organized by Sao Chang College and IQAC Cluster, India, from 4th-7th April 2022.
6. Seminar on 'Intellectual property rights' organized by IQAC and SCC on 26th April 2022.
7. Agreement signed with Loyem Memorial College, Tuensang, on 27th April 2022, for conduct of faculty exchange programs under the initiation of IQAC.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/categoryiqac?id=79
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the beginning of every session, planning committee prepares the academic calendar basing on the Nagaland University Academic calendar, and class routine is prepared after thorough deliberation in HoD's. For effective teaching-learning process, lesson plans according to the academic calendar are prepared and submitted by the faculty to the college authority. The IQAC along with the administration head takes the initiative in making all teachers comply according to the prepared lessons plans. To assess the teaching-learning outcome and also to take feedback from each department, HoD meetings are periodically held where the lesson plan and the required infrastructure requirements are being discussed. To keep track of the students attendance and topics taken, teacher submit monthly attendance and topics completed to the authority. Teachers regularly attend faculty development programmes both offline and online mode to keep an update of the teaching learning method. College administration monitors the student learning outcome through the Continuous Internal Evaluation (CIE), end semester examination, various curriculum activities, etc.

File Description	Documents
Paste link for additional information	https://www.saochangcollege.com/admin/postimages/7c90669fc2a217d9d155ba5b4c492040.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

**initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.saochangcollege.com/admin/postimages/452129e1fa45402ec6553e531bcb85cb.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is a human right and the college makes every possible effort to provide equal opportunities, access, and rights for men and women. Equal opportunity is provided to all in terms of admission and access to college resources. The college organizes seminars, programs, and orientations on gender equality and sensitization. In this regard, orientation program was organized, where the students were sensitized on gender equity, sexual harassment, anti-ragging, and student harmony including redressal of complaints. Competitions such as painting and poster competitions on "Education for all" was also organized. The college also undertakes several measures and programs to ensure safe space, and promote respect, equality, and a healthy environment for women. To honor womanhood, international event such as International Women's Day is celebrated every year. The college aims to provide a safe place that will not tolerate any violence, injustice, or discrimination against women. Deliberating on this fact, the Internal Compliance Committee strictly works towards sexual harassment prevention, prohibition, and redressal. Equal

opportunities are provided to all students irrespective of gender, race, color, religion, etc, particularly in their participation in college activities which includes contesting in Students Union elections, participation in games, sports, literary and cultural activities.

File Description	Documents
Annual gender sensitization action plan	https://www.saochangcollege.com/admin/postimages/6ba78977640dcbebed2b4c8f75d46285.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.saochangcollege.com/admin/postimages/45cdef0d16b0f3c198e4559b75b4c620.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Separate dustbins for plastic and paper waste are installed in strategic locations in the college building. Environmental-friendly bamboo woven baskets (made by students) are also installed at specific locations for the collection of dry waste. Organic solid wastes generated from boy's and girl's hostels are given to piggery which is a good practice. Reuse of one-sided printed Paper is also encouraged for internal communication. The college has resorted to the use of electronic means to circulate information as much as possible. This helps in generating minimal waste. The college does not permit single-use cutlery at

the college canteen. Sewage wastes are collected in septic tanks. The washings from hostels are mainly drained, thus helping in preventing groundwater-level contamination. The college does not generate any biomedical waste E-waste is generated in a very small amount. Although no E-waste management procedures are followed currently, E-wastes are stored in a particular location to be given to authorized dealers for reuse, recycling, or proper disposal. The college also organizes various awareness programs on the importance of different types of waste management and methods of waste disposal mechanisms. Webinars on E-waste management and seminars on environmental pollution, e-waste, and plastic waste were conducted.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.saochangcollege.com/admin/postimages/cbf8f809d797c9f3cd8ea858d121c0ab.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered**

A. Any 4 or All of the above

<p>vehicles</p> <p>3. Pedestrian Friendly pathways</p> <p>4. Ban on use of Plastic</p> <p>5. landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college proactively takes efforts in providing an inclusive environment for every individual. Students from diverse socio-cultural and religious background are given unbiased admission. The college is tolerant to diverse practices of various communities and also grants restricted holiday to teachers, students and ministerial staff to observe their own respective festivals. The college observes National holidays and commemorative events which develops a positive interaction among the students and staffs of different racial, cultural and socio-economic background. Various activities/events are conducted to increase the consciousness about equality, tolerance and harmony towards racial, cultural, communal, socio-economic and other diversities. Different sports and cultural activities organized within the college promote harmony and tolerance towards each other. During the cultural day observed in the college annually, students from diverse communities show case their traditional attires and folk dances, sing in one's own dialect, narrate folklores and highlight certain traditional practices. Another practice promoting cultural inclusiveness is that the students and staff adorn themselves with a piece of traditional attire every Wednesday to college. The college also has anti-ragging and internal compliance committee which addresses grievances in the college like student's grievances and women grievances without any prejudice towards culture, gender and race. Initiatives are also taken to promote secular inclusion. The college also take initiatives to provide extension services targeted towards socio-economic development, communal harmony and upliftment of education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The annual action plan incorporates various activities every year to inculcate values and sensitize students and staff towards the constitutional obligations. Some of the activities conducted in 2021-22 are: -

- "Fit India Freedom Run 2.0" organized by NSS unit, Sao Chang College and NYKS.
- Virtual session on the topic "Remembering Gandhi's philosophy towards gaining India's Independence organized by NSS unit, Sao Chang College and NYKS.
- Swachh Bharat Abhiyan Mission by NSS unit.
- Rashtriya Ekta Diwas (National Unity Day) a weeklong observance as part as Azadi ki Amrit Mahotsav, organized by NCC, Sao Chang College.
- Celebration of National Constitution Day by spreading awareness about the basic tenets and the spirit of the Indian Constitution organized by Department of Political Science and NCC unit, NCC.
- Poetry Competition on "Freedom Fighter in India" organized by Department of History.
- Flag March and Flag hoisting on Independence Day organized by NCC unit
- Essay competition on "Har Ghar Tiranga" organized by IQAC
- Quiz competition organized by the Department of Economics and the Department of Physics
- Agnipath Scheme awareness program organized by NCC in collaboration with 28 Assam Rifles, Tuensang
- Poster competition on "Education for all" by the Department of Education
- Participated in district level quiz competition on "systematic voters' education and electoral participation (SVEEP)
- Pledge against drugs taken.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>Institution celebrates and organizes various national and international commemorative days, events and festivals in respect to the contributions made by eminent personalities, to spread the message of unity in diversity, social responsibility, national consciousness and Scientific temper.</p> <p>1.The following Birth Anniversaries of the Eminent Personalities were commemorated</p>

Birth Anniversary of Sardar Vallabhbhai Patel was commemorated by observing National Unity Day. To commemorate the birth anniversary of Pandit Jawaharlal Nehru, Children's Day was celebrated at Kohdi's Children Home. To commemorate the Birth anniversary of Maulana Abul Kalam Azad, poster painting competition was conducted. Birth anniversary of Mangal Pandey was commemorated by organizing poetry contest. Birth Anniversary of Mahatma Gandhi was commemorated by observing Swachh Bharat Abhiyan.

2. Events on National Consciousness and Scientific Temper

World Environment day, Yoga Day, Forestry week, World Nature Conservation Day, World Folklore Day, Azadi Ka Amrit Mahotsav, World Literary Day, Swachh Bharat Abhiyan, National Education Day, National Constitution Day, National Science Day, World Water Day, International Women's Day, World Poetry Day, 'World Nature Conservation Day', Independence Day, World Health Day, World Earth Day and World Water Day was organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Mentoring

The objective of Mentoring is to provide platform for social and emotional growth in addition to academic monitoring. This practice is aimed at holistic well-being as well as to create a safe space for learning. At the beginning of each academic session, the Mentoring Committee allocates every teacher with a number of mentees. Through the Bio data form and also through the mentor mentee sessions, the mentor is able to identify the strength and weakness of the mentee and encouraged to work on it.

Positive outcome is the identification of "poorest of the poor" from amongst the students and the financial assistance provided from Student's Support Committee.

Best Practice 2: Tribal Museum

Tribal Museum of the College aims to preserve and showcase Naga artifacts and to serve as an informal centre of learning. The museum encourages students, teachers and visitors to see and learn from the objects and discovers aspects of their culture, beliefs and values. The college museum exhibits traditional and modern basket works, textiles, woodcarvings, pottery as well Naga paintings. We believe that insights from crafts can bring about innovation in our communities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sochum is one of the dormitory systems found among the Nagas in the traditional society. Till the recent past, Sochum was the centre of learning where life skills were imparted, folk songs and folk dance were taught, and narration of oral history were undertaken. Presently, the role of Sochum as a centre of learning is vanishing slowly and therefore there is a need to revive it. The college has identified Sochum as its institutional distinctiveness. The college has reinterpreted the concept of Sochum and contextualized it to suit the needs of the changing times. In practice, the college has identified its hostels as Sochum. Keeping in view the essence of the traditional practices akin to Sochum, the college provides training on handicrafts to the Sochum dwellers. Considering that clearing competitive examination is an integral part of student progression in life, coaching classes are provided as a part of its core practice. These activities are undertaken by inviting resources persons and experts from outside the college. Further, to ensure holistic development of personality, games and sports including literary activity are organized at the Sochum. The Sochumers are also taught on vocational skills such as culinary, traditional crafts etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To initiate more skill development Programmes and activities.
2. To sign more MOU, Agreements and collaboration with other institute.
3. To conduct Professional Development Programme for Non Teaching Staff.
4. To continue with vocational certificate Course (Floriculture).
5. Initiate activities to assist and encourage the advance learners.
6. To setup WiFi Network in the college campus.
7. To restore college water source.