

**Sao Chang College.
Tuensang, Nagaland
Department Of Botany**

Botany Department report June 2019- May 2020

A total of 4(four) meeting was held in the year 2019-2020. Following are the strategic plans and action taken report during the period 2019-20.

Strategic plan	Action taken
1.To repair racks ,maintain the practical notebook and other necessities in the lab	Repaired the racks,installed wash basin ,proper maintenance of notebooks according to semester wise
3. EVS class for 5 th and 6 th semester(B.Sc).unit 2 and 3	Sucessfully completed the allotted units.
4. To conduct practical exams and check external answer scripts online.	Successfully conducted online practical exam and checked answer script.
5. To attend online training programme	Total no.of training programmes attended a. Webinar b. Refresher course c. Short term course d. Workshop e. conferences
6. To purchase lab equipment	Purchased lab equipment

Future plan of action 2020-2021:

1. to conduct one day state level seminar/ webinar
2. EVS class for 5th and 6th semester(B.Sc).unit 2 and 3
3. To give books for the 6th semester students as best practice
4. To attend online training programme
5. To purchase lab equipment