

**GOVERNMENT OF NAGALAND
OFFICE OF THE PRINCIPAL SAO CHANG COLLEGE,
TUENSANG : NAGALAND**

**STRUCTURED FEEDBACK ANALYSE AND ACTION TAKEN REPORT ON
CURRICULUM (2020-2021)**

STAKEHOLDER FEEDBACK MECHANISM

1. Student 2. Teacher 3. Parent 4. Alumni

FEEDBACK ANALYSED AND ACTION TAKEN REPORT

Report on analysis of Structured Feedback on Curriculum received from different Stakeholders 2020-2021

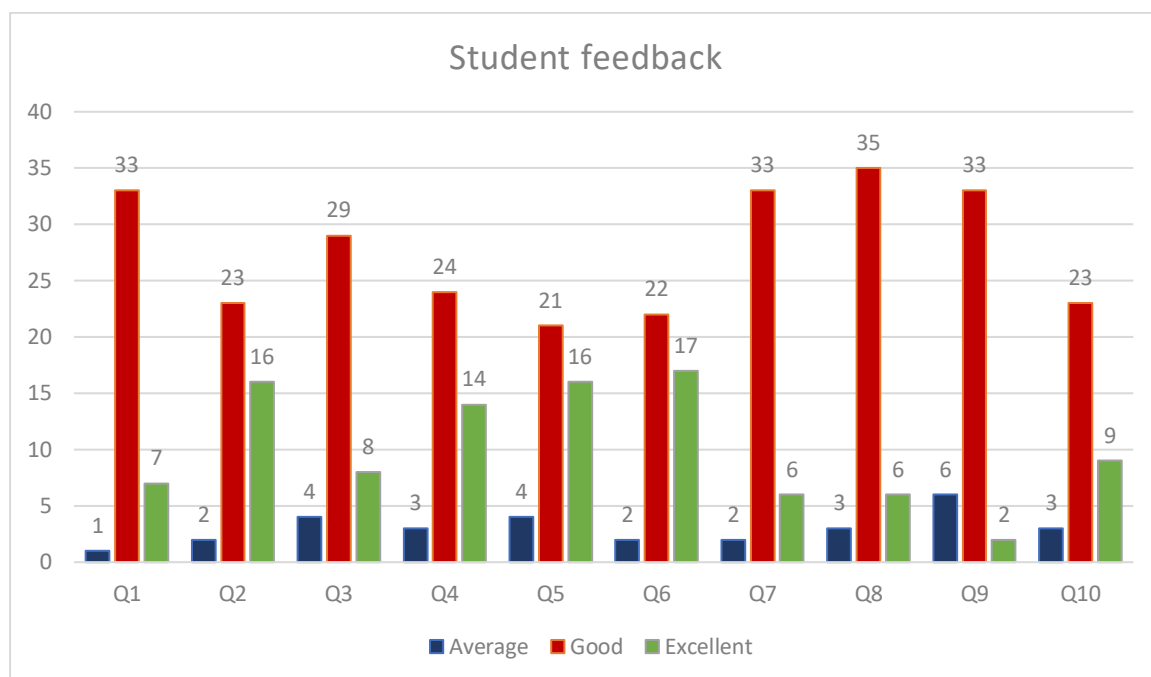
1. STUDENTS

Students' feedback report for design and review of syllabus (2020-21)

A comprehensive student' assessment and feedback for design and review of syllabus was carried out for the academic session 2020-21. The period under assessment was from 17th march 2020 to 26th march 2021. The feedback for design and review was responded by all regular students on a prescribed format which was devised and put together by the IQAC. The report was surveyed and prepared by a committee constituted to pursue the feedback on syllabus from students. The committee submitted the report on 27th march 2021. There were three parameters of assessment viz. Average, Good and excellent with ten simple and direct questions to be responded by the students. Secrecy of the student's identity was maintained whereby suggestion for improvement was also sought.

The NAAC steering committee made an exhaustive scrutiny of the students' feedback and the overall remark on the current syllabus was reported to be good. A copy of each of the report was submitted to HoD's, IQAC and the principal for action to be taken.

Questions	Average	%	Good	%	Excellent	%
1. Ideas and concepts are presented clearly	01	2.43	33	80.48	07	17.07
2. Fair and unbiased evaluation process	02	4.87	23	56.09	16	39.02
3. Innovative and teaching methods	04	9.75	29	70.73	08	19.51
4. Teaching and learning methods encourage participation of students	03	7.31	24	58.53	14	34.14
5. Punctuality of teachers in the class	04	9.75	21	51.21	16	39.02
6. Completion of course by the teachers	02	4.87	22	53.65	17	41.46
7. The Course content and workload are manageable	02	4.87	33	80.48	06	14.63
8. The curriculum stimulates innovative ideas and thoughts	03	7.31	35	85.36	03	7.31
9. Course curriculum relates to contemporary issues	06	14.63	33	80.48	02	4.87
10. Sufficient and relevant reading materials in the library	03	7.31	29	70.73	09	21.95



2. TEACHERS

Teachers' feedback report on curriculum (2020-21)

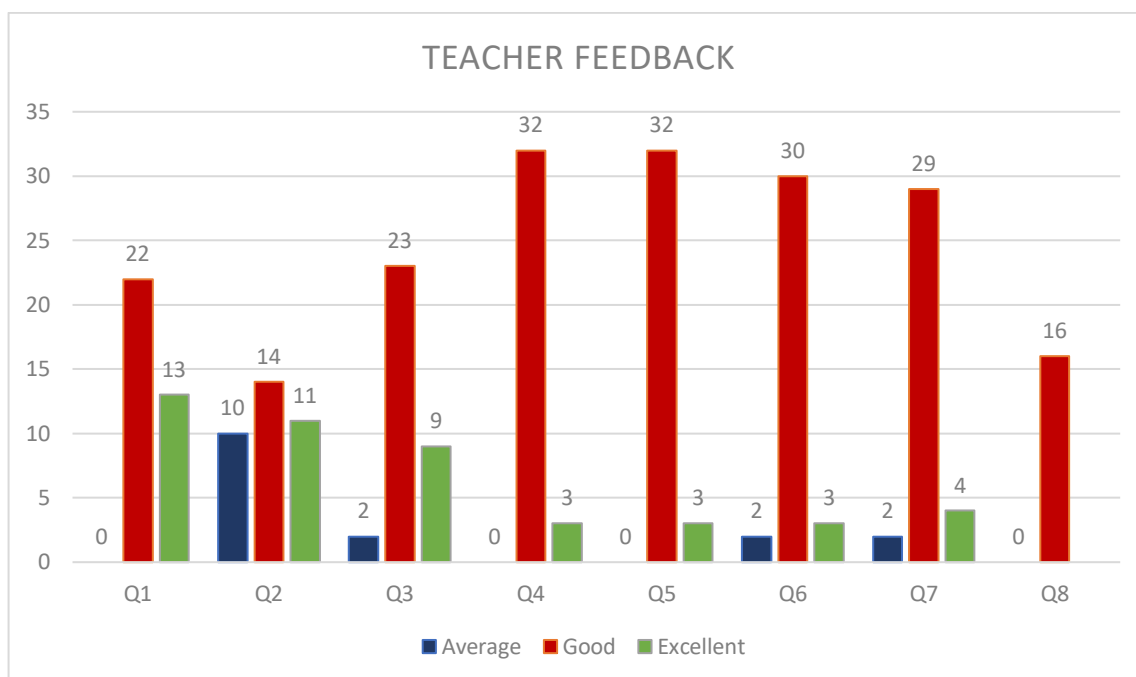
The questionnaire for the teachers' feedback on curriculum development for the academic session 2020-21, was formulated and prepared by the IQAC of the college. The feedback format was devised basing on three parameters for assessment viz. AGE (Average, Good, And Excellent) with eight points of simple and direct questions to be tick marked by the teachers to be assessed. A separate column was also provided for seeking suggestions on improvement of curriculum. The questionnaires were handed out to all teachers through their respective Hod's. The committee constituted to evaluate the feedback had a sitting on 4th April 2021 and the final report was submitted on 6th march 2021 to IQAC.

Basing on the report forwarded, the overall remark of teacher on the present undergraduate syllabus was reported to be good. As per the findings, the course curriculum and objectives are well defined and manageable. Suggestion for addition of relevant books based on the syllabus and augmentation of infrastructure and ICT tools were put forward by the teachers.

The conclusive report was passed on to the concerned authority with recommendation for action to be taken at the earliest.

Copies of the questionnaires assessed was submitted to IQAC for record keeping

Questions	Average	%	Good	%	Excellent	%
1. Course curriculum and objectives are well defined	00	00	22	62.85	13	37.14
2. Availability of sufficient books in the library relevant to the course	10	28.57	14	40	11	31.42
3. Course curriculum is manageable	02	5.71	23	65.71	09	25.71
4. Course curriculum relates to contemporary issues	00	00	32	91.42	03	8.57
5. Course curriculum opens to innovative ideas and thoughts	00	00	32	91.42	03	8.57
6. Sufficient infrastructural facilities and teaching aids	02	5.71	30	85.71	03	8.57
7. Provision of adequate support to faculty members for upgrading their skills and qualification	02	5.71	29	82.85	04	11.42
8. The course curriculum is relevant for the assessment of the students	00	00	16	45.71	19	54.28



3.PARENTS

PARENTS FEEDBACK REPORT ON CURRICULAM 2020-21

Questionnaire for parents' feedback on design and review of undergraduate syllabus of Nagaland University was structured by IQAC of the college basing on six points of simple and direct questions to be responded by all parents. The structured format was issued to the parents during parents-teachers' association meet on 14th march 2021. Three parameters of assessment viz. Average, Good, and Excellent was integrated as part of the questionnaire. Feedback scrutiny committee took over the charge and the committee had a sitting on 15th march 2021.

The outcome of the assessment showed that parents are fairly contented with the present syllabus of the undergraduate course under Nagaland University. The prescribed course is manageable and the evaluation system is ascertained to be transparent and equitable overall, parents are complacent with the comprehensive improvement of their wards. The suggestions of parents centred on improvement of infrastructure for all inclusive development. The feedback analysis report was further forwarded to the concerned authority for measures to be taken. The assessment sheet was submitted to the IQAC for record keeping.

Questions	Average	%	Good	%	Excellent	%
1. The workload of the curriculum is manageable	00	00	21	100	00	00
2. Sufficient infrastructural facilities and teaching aids	06	28.57	15	71.42	00	00
3. Transparency in the evaluation system	01	4.76	19	90.47	01	4.76
4. Quality of teaching learning process	00	00	08	38.09	13	61.90
5. Conduct of co-curriculum activities	03	14.28	14	66.67	04	19.04
6. Overall improvement of your ward after joining college	00	00	21	100	00	00

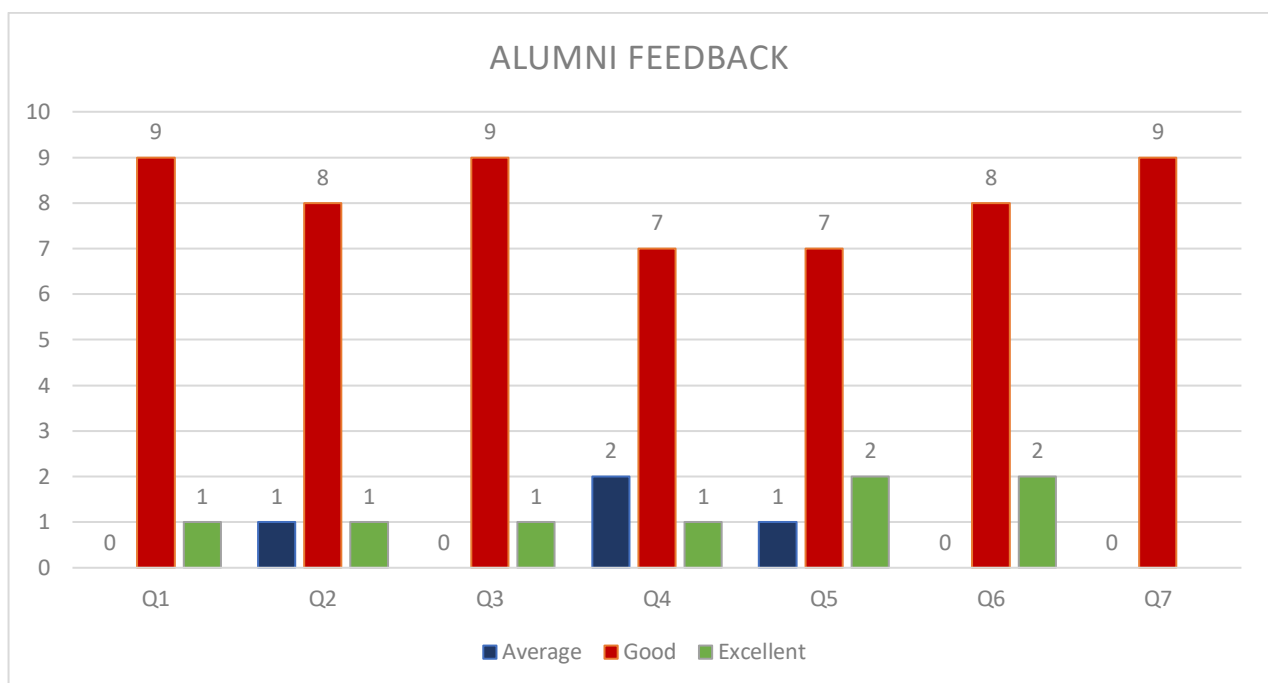


4.ALUMNI

Questionnaire for Alumni feedback on design and review of undergraduate syllabus of Nagaland University was structured by IQAC of Sao Chang College basing on seven points of simple and direct questions to be responded by the alumni. The questionnaire was handed over to alumni through the Alumni committee of the college. The feedback report showed that 90% of alumni felt that their overall personality has been enhanced during the course of their stay in Sao Chang College. 80% of the alumni were satisfied with the present infrastructure but at the same time they wanted improvements with more modern ICT tools. Most of the alumni showed their willingness to contribute for the development of the college. According to Alumni, the course curriculum and quality of the college is satisfactory but needs to be altered after a certain period of time so that it does not become redundant.

After the final analysis, the report was handed over to IQAC for record keeping. The same was forwarded to the college administration for further necessary action to be taken.

Questions	Average	%	Good	%	Excellent	%
1. The impact of the college in personality development	00	00	09	90	01	10
2. How do you rate the infrastructure and facilities offered by the college	01	10	08	80	01	10
3. Do you think that the college addresses students' grievance properly?	00	00	09	90	01	10
4. How would you rate students of Sao Chang College in terms of leadership skills and the planning and organization capacity	02	20	07	70	01	10
5. Relevance of the degree course curriculum in your career	01	10	07	70	02	20
6. Present quality of the college	00	00	08	80	02	20
7. Contribution of alumni for the progress of the college	00	00	09	90	01	10



LONGTICHANG TZUDIR
Principal-in-charge
Sao Chang College

Principal in charge
Sao Chang College,
Tuensang : Nagaland

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TUENSANG : NAGALAND**

Action taken report on curriculum feedback (2020-2021)

The feedback for design and review of curriculum was jointly reviewed by the IQAC and a temporary review committee appointed by the college authority. The overall remark as per the students, teachers, alumni and parents response was satisfactory. Certain remarks that require further improvements were deliberated and corrected in the faculty meeting called by the principal. Incorporation of educational technology in the teaching learning process for optimal and better learning, more modern teaching technologies has been installed in the class rooms as part of action taken after the survey. The teachers were directed by the principal to adhere by the rules and regulation of the college and university and maintain integrity in the profession. The HODs were directed to submit additional book list of their respective subject to enhance the volumes of books in the library. The authority and IQAC decided to donate power point projectors to be added to the ICT tools of the college. The principal asked the planning and development committee to come up with innovative projects to make the college campus more students' friendly environment.



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Principal-in-charge
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SAO CHANG COLLEGE, TUENSANG, NAGALAND
Affiliated to Nagaland University, Hdq:-Lumami, Nagaland
Internal Quality Assurance Cell (IQAC)

Structured Feedback on Curriculum/Course by the Student (Confidential/ Secrecy is to be maintained)

Name of the Department... Arts Semester... 4th semester Year... 2021

IN THE FOLLOWING TABLE TICK THE APPROPRIATE CHOICE FOR EACH POINT:

COURSE NO AND NAME OF THE UNIT/ TITLE						
RATING			Average	Good	Excellent	If Average, give suggestion for improvement
Sl. No	Core Question ↓	Questionnaire ↓				
1	Teaching - Learning Process	Ideas and Concept are presented clearly		✓		
2		Fair and unbiased evaluation process		✓		
3		Innovative and teaching methods used.		✓		
4		Teaching and Learning methods encourage participation of students.		✓		
5.		Punctuality of teachers in the class			✓	
6.	Course content	Completion of course by the Teacher		✓		
7		The course content and workload are manageable				
8.		The curriculum stimulates innovative ideas and thoughts		✓		
9.		Course curriculum relates to contemporary issues			✓	
10		Sufficient and relevant reading materials in the library		✓		

Any other feedbacks (Point wise):-

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Principal in charge
Sao Chang College,
Tuensang : Nagaland

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Structured Feedback on Curriculum/Course by the Employee for the year.....

Name:-
Dr./Mr./Ms. Chongkilemla Chang

Designation :- L.D.A - Cum - Computer Assistant

Kindly tick the relevant option. Your Feedback is valuable.

1. Course /Curriculum is based on the present need of the community.

☐ Average

☒ Good

☐ Excellent

If Average, give suggestion for improvement.....

2. Library facility is up to your expectation

☐ Average

☒ Good

☐ Excellent

If Average, give suggestion for improvement.....

3. Sufficient infrastructural facilities and Teaching Aids available.

☒ Average

☐ Good

☐ Excellent

If Average, give suggestion for improvement. One to geographical location there are lot of disadvantages but yes it is gradually improving over the years. Funds should be utilised properly for better infrastructural facilities.

4. Periodical training of the employee for skill development.

☒ Average

☐ Good

☐ Excellent

If Average, give suggestion for improvement. Very less opportunity, more periodical training should be imposed for better skill development and for better performance.

5. Your Opinion on Teaching -Learning

Process. one on one individual focus should be given and since most of the students are passed out from villages and government schools they lack a solid foundation comparatively to other students from private schools so focus and special attention should be paid to those students. And more

Any other valuable suggestion (Point Wise):-

1. effective questioning and teaching methods
2. Know the Pupils development and their needs
3. Deliberate practice and explicit instruction
4. Visualization and Co-operative learning

Chongkilemla Chang

Principal in charge
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Structured Feedback on Curriculum/Course by Alumni for the Year.....2021

Name:-Dr./Mr./Ms.....IMTINOKSHANG.....Contact No.....7641009374.....

Batch.....2017.....Passed out year2020.....

Whether you have gone for higher studies. If Yes, name of the programmes (with year) after graduation:.....LL.B.....

If employed, name of the Department/Company/Self-employed, with Designation:-.....

Kindly tick the relevant option. Your Feedback is valuable.

1. Relevance of the Degree Course/Curriculum in your career.

☐ Average

☒ Good

☐ Excellent

If Average, give suggestion for improvement.....

2. Present quality of the college.

☐ Average

☒ Good

☐ Excellent

If Average, give suggestion for improvement.....

3. Contribution of Alumni for progress of the college.

☐ Average

☒ Good

☐ Excellent

If Average, give suggestion for improvement.....

4. The impact of the college in personality development.

☐ Average

☒ Good

☐ Excellent

If Average, give suggestion for improvement.....

5. Your opinion on the teaching-learning process of the college.....The teaching-learning

Process of the college is good.

Any other valuable suggestion (Point Wise):-

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Principal in charge
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Tuensang - Nagaland

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Structured Feedback on Curriculum/Course by the Teacher (Confidential/ Secrecy is to be maintained)

Name of the Faculty:- Dr./Mr./Ms Tekamosen Walling
 Designation and Department Assistant Professor Department of Botany Semester 1st
 Course No and Paper/Unit Taught 101 and 102 - Unit-I Bacteriology Year 2020-21

IN THE FOLLOWING TABLE TICK THE APPROPRIATE CHOICE FOR EACH POINT:

COURSE NO AND NAME OF THE UNIT/ TITLE					
RATING		Average	Good	Excellent	If Average, give suggestion for improvement
Sl. No	Questionnaire				
1	Course Curriculum and objectives are well defined.			✓	
2	Availability of sufficient books in the Library relevant to the course.			✓	
3	Course Curriculum is manageable.			✓	
4	Course Curriculum relates to contemporary issues.		✓		
5	Course Curriculum opens to innovative ideas and thoughts.		✓		
6	Sufficient infrastructural facilities and Teaching Aids.		✓		
7	Provision of adequate support to faculty members for upgrading their skills and qualification.		✓		
8	The Course Curriculum is relevant for the assessment of the students.		✓		

Any other feedbacks (Point wise):-

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Principal in charge
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Structured Feedback on Curriculum/Course by the Teacher (Confidential/ Secrecy is to be maintained)

Name of the Faculty:- Dr./Mr./Ms. Tekamren Walling
 Designation and Department Asst. prof. Dept. of Botany Semester 3rd
 Course No and Paper/Unit Taught 301 & 302 - Unit IV & V Year 2020-2021
Plant anatomy & taxonomy

IN THE FOLLOWING TABLE TICK THE APPROPRIATE CHOICE FOR EACH POINT:

COURSE NO AND NAME OF THE UNIT/ TITLE					
RATING		Average	Good	Excellent	If Average, give suggestion for improvement
Sl. No	Questionnaire				
1	Course Curriculum and objectives are well defined.		✓		
2	Availability of sufficient books in the Library relevant to the course.			✓	
3	Course Curriculum is manageable.	✓			too bulky.
4	Course Curriculum relates to contemporary issues.		✓		
5.	Course Curriculum opens to innovative ideas and thoughts.		✓		
6.	Sufficient infrastructural facilities and Teaching Aids.		✓		
7	Provision of adequate support to faculty members for upgrading their skills and qualification.		✓		
8.	The Course Curriculum is relevant for the assessment of the students.			✓	

Any other feedbacks (Point wise):-

Quentin
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Structured Feedback on Curriculum/Course by the Teacher (Confidential/ Secrecy is to be maintained)

Name of the Faculty:- Dr./Mr./Ms Te Kamaren coaling
 Designation and Department Asst. prof. Dept. of Biology Semester 5th
 Course No and Paper/Unit Taught 501 & 502 unit I & II Year 2020-2021
Biochemistry & Lipids

IN THE FOLLOWING TABLE TICK THE APPROPRIATE CHOICE FOR EACH POINT:

COURSE NO AND NAME OF THE UNIT/ TITLE					
RATING		Average	Good	Excellent	If Average, give suggestion for improvement
Sl. No	Questionnaire				
1	Course Curriculum and objectives are well defined.		✓		
2	Availability of sufficient books in the Library relevant to the course.			✓	
3	Course Curriculum is manageable.			✓	
4	Course Curriculum relates to contemporary issues.		✓		
5.	Course Curriculum opens to innovative ideas and thoughts.		✓		
6.	Sufficient infrastructural facilities and Teaching Aids.		✓		
7	Provision of adequate support to faculty members for upgrading their skills and qualification.		✓		
8.	The Course Curriculum is relevant for the assessment of the students.			✓	

Any other feedbacks (Point wise):-

Quintina
 Principal in charge
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