

Botany Department Annual Report 1st June 2023-31st May 2024

Strategic plan/Plan of Action

During the reporting period from June 2023- 2024 total of 3 departmental meetings were held.. The detail report of the Strategic plan/Plan of Action, Action taken report and others is given below

Sl. No	Strategic plan/Plan of Action	Action taken report
1	Collection of Rs.50/- every month to continue to carry out departmental activity/best practice of giving out books/memento to B.Sc Bio-Chem 6 th Semester (general)	Distributed to 8 students
2	Organize seminar/workshop/competitions with other departments	VAC(soft skills)
3	Organize activities on important days	World environment day ,National science day,International Biological Diversity Day
4	Continue to maintain banana plantation	Weeding done on 3 rd July 23 and 2nd March 24
5	Field trip	To PHED for water testing
6	Study of floral diversity within the college with students	Due to unavailability of resource person postponed to next academic calender
7	Faculty to attend online/offline professional programme and other activities	Attended
8	Extension service with other departments	Extension service to NAP School on 9 th April 24

Future plan of action 2024-2025

1. CIE: Blended mode of teaching. E-content creation, Evaluation and training the students with various educational apps

2. Professional programmes: Faculty to attend as much offline/online training programme for the enrichment of the department. Also to celebrate various important events related to plants and conservation of environment through seminar, competition, etc, both offline/online mode.

3. Floral study and Herbarium:- Study of floral diversity within the college with students and Segregation of herbarium submitted by the students according to plant division

4. Departmental activity

a. Collection/contribution of Rs.50/- every month from the faculty so as to give memento/books, etc,to B.Sc Bio-chem 6th Semester (general)

b. To let the final year/6th semester B.Sc general (Bio-Chem) students to give seminar on various Botanical theme

c.Bio Club: Activities may include collection of rare and endemic plant/animal species from every club members from their native village, exposure tours/local field trips,

workshop, seminar/webinar, hands on training, etc.
d. Continue to maintain banana plantation

5. **Extension Activity:** collaboration with KVK, Soil conservation office, Forest department, Agriculture department, Horticulture department etc, for extension service to the community

6. With other departments:

- a) Composting
- b) National science Day (February)
- c) Field trip(October)
- d) Extension service (March)
- 7. Mushroom workshop/webinar etc.. (September)

Proposed budget

Sl no	Activity	Amount(In Rs)
1	Mushroom workshop/webinar etc..	10,000/-
2	Floral study	15,000/-
3	Bio Club	5000/-
4	Composting	2000/- ✓
5	Department maintenance	10,000/-
6	extension	1000/- ✓
7	National science day	1000/- ✓
8	Field trip	3000/- ✓

Total: Rs.47, 000/- (Rupees Forty Seven Thousand Only)


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