

BOOK SUPPLY AGREEMENT

This book supply agreement is made on August 2023 at Kohima ,Nagaland between:

The Principal, Sao Chang College, Tuesang.

And

MANOHAR Publishers & Distributors, Daryaganj, Delhi: - (2nd Party)
S.S Books Publishers & Distributors, Palton Bazar, Guwahati

The 1st party and the 2nd party agree:

1. Store:

Subject to all the terms and conditional in the Agreement the 2nd party shall supply and operate a campus store for college.

2. Term:

This agreement takes effect from August, 2023 and continues until March 31st,2028. For the purpose of financial calculations and reporting, the 'contract year' is defined as April to March. Therefore unless either party notifies the other in writing at least 120 days before expiration of the initial term, or then-current renewal term, of its intention not to renew, this Agreement shall automatically renew for successive one year renewal terms under the terms and conditions set forth in this Agreement.

3. Early termination:

Either party may terminate this Agreement with or without cause by giving the other party at least 120 days prior written notice of termination. Either party may terminate this Agreement upon 90 days prior written notice in case of non performance by the 2nd party.

4. Purpose, role and responsibilities.

- I. To have easy access for the student to purchase the prescribed texts/reference/e- books.
- II. Enhancement of Knowledge.
- III. Development of Library.

- ❖ The Government Colleges will allot space for sale and purchase of books for easy access to purchase of books.
- ❖ The colleges shall arrange space in such a way that students and faculty can buy books without hindrance.
 - College shall provide computerize invoice bill for sale of books.
 - College shall maintain yearly audit of the sale of books.
- ❖ College will require its faculty and staff to provide the 2nd party with timely and accurate text book adoption information.
- ❖ Books shall be supplied in accordance to the book list furnished by the colleges.
- ❖ Delivery of the ordered books shall be made by the 2nd Party within 45 days after receiving the book list from the respective college. The supplier will be entirely responsible and bear all the freight and packing expenses to be incurred.
- ❖ Colleges shall pay the total amount of the books purchased to the 2nd party within 30 days.
- ❖ The books packaging shall be in proper condition to prevent their damage or deterioration during transit to their final destination.
- ❖ Directorate of Higher Education shall not pay for transit. The 2nd party shall ensure delivery of goods in perfect condition, replace/rectify the missing/defective books if any at their own cost.
- ❖ Payment shall be done by the respected colleges directly to the 2nd party.
- ❖ The Directorate of Higher Education shall not be responsible for the loss and damage of books.
- ❖ Compulsory 10% discount shall be given by 2nd party.

5. Standard:

The books supplied under this agreement shall adhere to good quality/standard.

6. Reporting requirements:

The 2nd party as part of the agreement will update the Directorate of Higher Education regarding the progress of the sales quarterly. Department of Higher Education will also put their observation and feedback in writing and instruct the institutes to act on it (If any).

7. Security:

A refundable security of ₹ 5,00,000/- (Rupees Five Lakh) only shall be remitted by the 2nd party into Department account within a week after signing the agreement. Failing to supply the books on time, the Department will purchase books with the security amount for the students.

- ❖ Security shall be refundable on completion of 5 years book supply.

8. **Dispute:**

In case of any dispute during the course of implementation of the Agreement, the matter shall be resolved within the party.

9. **Confidentiality:**

In order to ensure the safety of both concern, all parties to the agreement, agree to adhere to the confidentiality expectations.

This is an agreement between the Sao Chang College, Tuensang and Manohar Publishers & Distributors of Books Daryaganj Delhi & S.S Books Publishers & Distributors, Palton Bazar, Guwahati and may be amended only by written agreement signed by the parties involved.

Signed on behalf of 1st party:

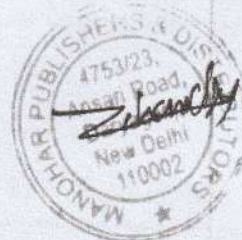
Leangchhang Tissa
Principal
Sao Chang College, Tuensang

[Signature]
Signature

Principal
Sao Chang College,
Tuensang : Nagaland

Signed on behalf of 2nd Party:

Manohar Publisher & Distributors
Daryaganj &
S.S Publishers & Distributors



Counter signed by:

[Signature]
Dr. A Nshoga
Director
Higher Education Department,
Nagaland : Kohima

Signature

Director
Higher Education Department
Nagaland : Kohima