

Botany Department report for the year June 2020- May 2021

A total of 5(five) meeting was held in the year 2020-2021. Following are the strategic plans and action taken report during the period 2020-21.

Strategic plan	Action taken
1.To create google classroom (LMS) for every semester	Online mode of classes for every semester was conducted successfully. Live class was conducted through google meet and zoom.resources was shared in their email, google classroom and separate whatsapp group.
2. One day state level online webinar	On 28 th August 2020 a state level online webinar was organized on the topic ' Impact Of Covid 19 On The Environment ' with Dr.Latonglila Nagaland University as the resource person.altogether 82 partipants attended in the webinar.
3. EVS class for 5 th and 6 th semester(B.Sc).unit 2 and 3	Sucessfully completed the allotted units.
4. To conduct online practical exams and check external answer scripts online.	Successfully conducted online practical exam and checked answer script.
5. To attend online training programme	Total no.of training programmes attended a. Webinar b. Refresher course c. Short term course d. Workshop e. conferences
6. To purchase lab equipment	Purchased lab equipment
7.To give books for the 6 th semester students as best practice	A sum of Rs.700/ each was collected from thefaculty for purchase of books and distributed to the 6 th semester students

Future plan of action 2021-2022:

1. Online Poster cum Essay competition to observe world conservation day on 28th July 2021 (only for B.A and B.Sc 3rd and 5th Semester)
2. To Collect Rs.50/- every month to carry out departmental activity/best practice of giving out books/momento to B.Sc Bio-chem 6th Semester (general)
3. To use the amount of Rs, 2000/- allotted by the principal in charge either as seed money/ departmental activities/ incorporated in best practice 2 if implemented
4. Plan out specific date and month for completion of syllabus, CIE and remedial class for both odd and even semester

To attend Professional Programmes, etc